

Luxembourg: Business services: law, marketing, consulting, recruitment, printing and security

2026_29_PO_Project Manager HRIS

Contract or concession notice – standard regime

1 Buyer

1.1 Buyer

Official name: Luxembourg Institute of Science and Technology

Legal type of the buyer: Public undertaking, controlled by a central government authority

Activity of the contracting authority: Education

2 Procedure

2.1 Procedure

Title: 2026_29_PO_Project Manager HRIS

Description: LIST is seeking a senior HRIS Project Manager to support the preparation, implementation and deployment of its future Human Resources Information System. The purpose of this Contract is to provide LIST with a Project Manager having demonstrated project management experience and proven expertise in HRIS implementation projects.

Procedure identifier: cd16969a-f5d8-4100-aecf-80204e383f5c

Internal identifier: 2601977

Type of procedure: Open

The procedure is accelerated: no

2.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79000000 Business services: law, marketing, consulting, recruitment, printing and security

2.1.2 Place of performance

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

2.1.4 General information

Additional information: Modalités de retrait du dossier : The tender document is available on the Portal: <https://pmp.b2g.etat.lu/entreprise> Réception des offres/candidatures : The offers can be submitted until 04 September at 14:00

Legal basis:

Directive 2014/24/EU

2.1.6 Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5 Lot

5.1 Lot: LOT-0001

Title: 2026_29_PO_Project Manager HRIS

Description: LIST is seeking a senior HRIS Project Manager to support the preparation, implementation and deployment of its future Human Resources Information System. The purpose of this Contract is to provide LIST with a Project Manager having demonstrated project management experience and proven expertise in HRIS implementation projects.

Internal identifier: 0

5.1.1 Purpose

Main nature of the contract: Services

Main classification (cpv): 79000000 Business services: law, marketing, consulting, recruitment, printing and security

5.1.2 Place of performance

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Additional information:

5.1.3 Estimated duration

Other duration: Unknown

5.1.6 General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): yes

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

5.1.9 Selection criteria

Sources of selection criteria: European Single Procurement Document (ESPD)

5.1.11 Procurement documents

Address of the procurement documents: <https://pmp.b2g.etat.lu/entreprise/consultation/544271?orgAcronyme=t5y>

5.1.12 Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://pmp.b2g.etat.lu/entreprise/consultation/544271?orgAcronyme=t5y>

Languages in which tenders or requests to participate may be submitted: English, French

Electronic catalogue: Not allowed

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Variants: Not allowed

Deadline for receipt of tenders: 04/09/2026 14:00 +02:00

Duration during which the tender must remain valid: 0 Month

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: no

Electronic payment will be used: no

5.1.15 Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16 Further information, mediation and review

Review organisation: Juridictions administratives

Information about review deadlines: <https://justice.public.lu/fr/organisation-justice/juridictions-administratives.html>

Organisation providing additional information about the procurement procedure: Luxembourg Institute of Science and Technology

Organisation providing offline access to the procurement documents: Luxembourg Institute of Science and Technology

Organisation receiving requests to participate: Luxembourg Institute of Science and Technology

Organisation processing tenders: Luxembourg Institute of Science and Technology

8 Organisations

8.1 ORG-0001

Official name: Luxembourg Institute of Science and Technology

Registration number: J53

Town: Esch-sur-Alzette

Postcode: 4362

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Email: procurement@list.lu

Telephone: +352 27 58 88 1

Roles of this organisation:

Buyer

Organisation providing additional information about the procurement procedure

Organisation providing offline access to the procurement documents

Organisation receiving requests to participate

Organisation processing tenders

8.1 ORG-0002

Official name: Juridictions administratives

Registration number: JURAD

Postal address: 1, rue du Fort Thüngen

Town: Luxembourg

Postcode: 1499

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Contact point: Tribunal administratif - greffe

Email: greffe.tribunal@ja.etat.lu

Telephone: 42105-1

Internet address: <https://justice.public.lu/fr/organisation-justice/juridictions-administratives.html>

Roles of this organisation:

Review organisation

Notice information

Notice identifier/version: fe98b98a-0161-48c8-9195-c3cedd9c9443 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice dispatch date: 05/08/2026 08:29 +02:00

Languages in which this notice is officially available: English